

2024 CELEBRATING AFRICAN-AMERICAN ELEGANCE

Exhibit at the West Orange Arts Center

551 Valley Road, West Orange

February 3 – February 24, 2024

Guidelines & Registration Information

Delivery Date: Saturday, January 27, 2024 11am-Noon

Reception: Saturday, February 10, 2024 1-4pm

Pick-Up: Saturday, February 24, 2024 2-4pm

Artists must be WOAC members. Join at: www.woarts.org

Registration at drop off: **\$15** (with 2 hours gallery assisting); **\$30** (without gallery assisting)

ALL WORK MUST BE WIRED FOR HANGING! No sawtooth hangers.

No work will be accepted if not wired.

Maximum Size: 36" in any direction Max. Weight: 20 lbs

WOAC's exhibit for Black History Month "CELEBRATING AFRICAN-AMERICAN ELEGANCE" will showcase the diverse backgrounds, stories, and experiences of Black Americans. All West Orange Arts Council (WOAC) member artists who would like to share their perspective are welcome to enter.

WOAC provides gallery space, marketing support (calendar listings, press releases, social media, and email notices). Artists are responsible for being present at the West Orange Arts Center by choosing a time during gallery hours Saturdays from Noon–4pm to assist with welcoming guests and answering questions about the art on display.

1. Enter via Google [forms](#). *Include a jpeg to be considered for promotional purposes.*

Completing an online Google application form is a requirement for this exhibit. It ensures the accuracy of your name / art labeling and streamlines the submission process for our gallery volunteers.

2. Delivery & Install Date: Saturday, January 27, 2024, 11am – Noon

3. Requirements: MUST BE WIRED FOR HANGING! No sawtooth hangers. 2-D only

4. Size/Wt: Maximum Size — 36" in any direction Maximum Weight — 20 lbs

5. Agreement & Inventory Sheet: Print & fill out page 2 & 3 (loan agreement) to bring with you at drop-off. Cut out labels on page 3 & attach to the back of your pieces.

6. Commission: WOAC commission is 25% of all sales

7. Pick up Date: Saturday, February 24, 2024 2-4PM (NO STORAGE AVAILABLE)

For more information or for questions regarding submissions please email Carol Jenkins, Rey Arvelo or Patricia Mitrano info@woarts.org or message us on Facebook/IG

2024 CELEBRATING AFRICAN-AMERICAN ELEGANCE EXHIBIT INCOMING ART LOAN AGREEMENT AND INVENTORY SHEET

West Orange Arts Center, 551 Valley Road, West Orange, NJ

DROP OFF: SAT. 1/27/24 – 11AM-NOON EXHIBITION PERIOD: 2/3/24– 2/24/24

AGREEMENT: The undersigned (“Lender” or “Owner”) lends to The West Orange Arts Council (“WOAC”), 551 Valley Road, West, Orange, NJ 07052, the art and other objects identified below (“Objects”) for the period described below, subject to the terms and conditions set forth herein, and understands and agrees to be bound by all terms and conditions of this agreement with the WOAC. WOAC members only. TO JOIN: <https://woarts.org/membership/>

LENDER Name: _____

Address: _____ City _____ State _____ Zip: _____

Phone: _____ Email: _____ Social media: _____

REGISTRATION (must be completed online) PAYMENT at time of drop off:

\$15 (with 2 hours gallery assisting) **\$30** (without gallery assisting)

ARTWORK: List artwork below. Remember to place a label on the back of each Object and complete your online registration form. Bring this loan agreement with you at drop off.

	<u>Title of Work:</u>	<u>Size:</u>	<u>Price:</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

INSURANCE: The Lender understands and agrees that the loan Objects are not and will not be covered by any insurance of the WOAC, West Orange Arts Center, or the Township of West Orange. The Lender assumes all risk and financial responsibility in the event of damage or loss.

RELEASE/WAIVER: The Lender waives and releases the WOAC, West Orange Arts Center, and Township of West Orange and disclaims all such liability for loss or damage to Objects.

COMMISSION: If any Object is sold at or in connection with the Exhibition, the Lender/Owner shall pay and the WOAC shall be entitled to receive and to retain, as a commission, 25% of the Object’s sale price. The Lender/Owner agrees to report to the WOAC all sales of the Objects sold at or in connection with the Exhibition.

The Lender/Owner represents, acknowledges, and agrees that he/she has full authority and power to make this loan and to enter into this agreement; that he/she has read and understands the terms and conditions set forth in this agreement; and that he/she agrees to be bound by them. The Lender/Owner represents that: the art Objects loaned and displayed are his/her original work; that he/she owns the Objects and has the right to display and/or sell the Objects; and that he/she authorizes the WOAC to sell the Objects at the prices specified, unless described as NFS.

Lender/Owner/authorized agent (*signature*)

(*print name*)

Date

(continued)

2024 CELEBRATING AFRICAN-AMERICAN ELEGANCE EXHIBIT
INCOMING ART LOAN AND DISPLAY AGREEMENT
West Orange Arts Center, 551 Valley Road, West Orange, NJ
DROP OFF: SAT. 1/27/24 – 11AM-NOON EXHIBITION PERIOD: 2/3/24– 2/24/24

Delivery: **Date In:** _____ **# of PIECES:** _____

Lent by:

Lender/Owner/authorized agent (*signature*)

Lender/Owner/authorized agent (*print name*)

Received by:

WOAC Member Name (*signature*)

WOAC Member Name (*print name*)

PICK-UP: **Date Out:** _____

of PIECES: _____

Picked up by:

Lender/Owner/authorized agent (*signature*)

Lender/Owner/authorized agent (*print name*)

Released by:

WOAC Member Name (*signature*)

WOAC Member Name (*print name*)

Title of Artwork	Title of Artwork	Title of Artwork
Artist Name	Artist Name	Artist Name
Medium	Medium	Medium
\$Price Size:	\$Price Size:	\$Price Size:

~~~~~ Please label your artwork on the back side—cut out and use these labels as needed ~~~~~