



West Orange Arts Council  
551 Valley Road,  
West Orange, NJ 07052  
973-325-0151  
[www.woarts.org](http://www.woarts.org)

## West Orange Arts Center Rental Agreement

v.06.26.2017

The West Orange Arts Center rental fee for West Orange Arts Council members is \$20/hour and \$25/hour for non-members, to be paid in full, 4 weeks prior to the date of the event.

In the event the renter must cancel, the rental fee will be retained and can be applied to a rescheduled, mutually agreeable date.

In the event the West Orange Arts Council must cancel, the renter will receive a full refund and the opportunity to reschedule at their convenience.

Renter Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Town/State/Zip: \_\_\_\_\_

Date of Event/Workshop: \_\_\_\_\_

Time of Workshop: \_\_\_\_\_

Type of Event/Workshop (short description): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Type of Payment (credit card/ check cash): \_\_\_\_\_

Date paid: \_\_\_\_\_ Collected by: \_\_\_\_\_

Artist/Renter signature: \_\_\_\_\_ Date: \_\_\_\_\_

Artist/Renter name (print): \_\_\_\_\_

West Orange Arts Council signature: \_\_\_\_\_ Date: \_\_\_\_\_

Artist/Renter name (print): \_\_\_\_\_